

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

**June 21, 2023**

**1:30-4:00**

**D2**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.*

*Any Agenda Item is to be considered a Potential Action Item.*

**A. Call to Order (1:30-1:40)**

**B. Adoption of the Agenda**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**C. Pledge of Allegiance**

<b>D.</b>	<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
	<b><u>Board Members</u></b>		
	Jeanne Adams	_____	_____
	Melinda Brookshire	_____	_____
	Regina Carver	_____	_____
	Marlo Hartsuyker	_____	_____
	Jessica Lavariega Monforti	_____	_____
	Veronica Rauschenberger	_____	_____
	Brian Sevier	_____	_____
	Jesús Torres	_____	_____
	Lindsay Walker	_____	_____
	<b><u>Administration</u></b>		
	Charmon Evans	_____	_____
	Echo Reves	_____	_____
	Veronica Solorzano	_____	_____

**E. Public Comments**

**F. Discussion/Information**

- Topic/Agenda Item: Annual Update, 2022-2023 Local Control Accountability Plan: 2023-2024 Update to the 2021-2024 (LCAP); 2023-2024 metrics, actions/services, Local Indicators, and the Budget Overview for Parents (1:40-1:55)**  
Personnel Involved: Lisa Boulos/Charmon Evans
- Topic/Agenda Item: 2023-2024 Budget for UPCS (1:55-2:15)**  
Personnel Involved: Lisa Boulos/Charmon Evans

**G. PUBLIC HEARING**

- Public Hearings: Budget Overview for Parents 2023-2024 LCAP, Local Indicators (2:15-2:21)**

In accordance with Education Code 52062, a public hearing to solicit the recommendations and comments of the public regarding the proposed University Preparation Charter School (UPCS)

Local Control Accountability Plan (LCAP) is being held. The K-12 finance system utilizes the Local Control Funding Formula (LCFF) which includes base, supplemental, and concentration grants as the funding streams. As part of the LCFF, local education agencies and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template adopted by the California State Board of Education (SBE). The LCAP is required to identify goals and measure progress for student groups across multiple performance indicators. School districts and County Offices of Education are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), this process is recommended for

charter schools, but not required. The UPCS LCAP has been developed with the input from diverse groups of educational partners. As required by Education Code, this is the 2023-2024 annual update to the LCAP. Adoption of the UPCS 2023-2024

LCAP is scheduled for June 30, 2023. As with any public comment session, members of the Board may not engage in conversation with individuals who may comment. However, members of the Board will consider the comments made in their deliberation.

**2. Public hearing 2023-2024 Budget**

Education code requires that prior to the adoption of the budget, the Board of Directors must convene a hearing specifically for members of the public to comment on the proposed school budget. As with any public comment session, members of the Board may not engage in conversation with individuals who may comment. However, members of the Board will consider the comments made in their deliberation.

**H. Directors' Reports**

**I. Board Reports, Correspondence, and Communications**

**J. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

**II. Regular Session**

**A. Consent Agenda (2:40-2:45)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the May 25, 2023, Regular Board Meeting**
- 2. Winter CONAPP**
- 3. New Hires 2023-2024**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**B. Items for Action, Discussion and or Information**

- Topic/Agenda Item: Review and Approval of the updated Salary Schedule for staff, Certificated and Classified 2023-2024 (2:45-2:55)**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision, or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the updated Salary Schedule

Charmon Evans  
Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: Review and Approval of the Instructional Minutes for the 2023-2024 school year, TK-3, 4-5, 6-8 (2:55-3:00)**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the Instructional Minutes for the 2023-2024 school year.

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Preliminary Data Information (3:00-3:25)**  
**Personnel Involved:** Echo Reyes

**III. Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, June 30, 2023, 1:30-4:00**

**V. Adjournment:**